

**NOTICE OF MEETING - TOWN OF KERSEY – BOARD OF TRUSTEES
KERSEY TOWN HALL
446 FIRST STREET, KERSEY, COLORADO
WORK SESSION
TUESDAY, MAY 25, 2021 at 6:00 P.M.**

****Hybrid Meeting****

Please visit www.KerseyGov.com and go to Government>Virtual Meeting Information for information on how to attend the meeting virtually. The meeting will be hosted on WebEx, meeting number 163 498 4355, password 3BFfPPsUw75

GOAL of this Work Session is to have the Town Board receive information on topics of Town Business from the Town Manager, Town Attorney, and Town Staff in order to exchange ideas and opinions regarding these topics.

Members of the public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board.

WORK SESSION:

Staff Reports:

- 1. Staff Reports**
 - a. RH Water & Wastewater**
 - b. Operations Managers**
 - c. Recreation Director**
 - d. Chief of Police**
 - e. Town Manager**

Discussion Topics:

- 1. Concrete Repair and Sidewalk Ordinance**

Town of Kersey Council Communication

Meeting Date: 5/25/2021	Page 1 of 1	Item: Staff Reports
Agenda No: 1.	Presented by: Staff	
BACKGROUND: <p style="text-align: center;">Staff Reports</p>		
RECOMMENDED MOTION:		

Operations Managers' Report for Streets, Fleet and Parks

Streets-

We selected Goltz Asphalt to do the patching in 2021 season, once we get a schedule from them, I will let you all know when they will be here

Met with M&M to discuss the road connection from 9th St to Latham, they will be starting that project as soon as weather cooperates, we also talked about the remaining alleys to top dress this year, that will happen mid-summer

Working on a Grant for a trail project along 1st St, all in preliminary stages but if we are awarded the grant will be a nice project for the town

Fleet-

No significant updates in fleet for the month

Parks-

We were able to squeeze in a work day with our Tree Board between the rains, we will have had another and some new tree plantings by the time this report is read

We received our new flag poles for Memorial Park and will install as soon as possible

We had Amen Oilfield Service install the water tank at Memorial Park, we have the pump in and once we can get the pump and irrigations system installed that project will be complete

Irrigation is still on off due to rain, no need to water the parks yet, as soon as we need it, we will kick them on

month End

Month of: April 2021

Water

- 496 meter reads
- 1 final reads
- 6 visual checks of water tower
- 21 locates
- Repair 2 valve box
- Parts shed broken into
- Repaired a leak on 1st
- Cleaned valve boxes/ found valves

Sewer

- 4 manhole inspections
- 0 grease trap inspection
- 2 sewer back up on H/O side
- Jetted lines/ camera between 3rd and 4th

Plant

- Dailey labs for QA
- chamber samples
- fix east, and chemical room door
- blower fail
- 2 outages
- Lost south feed pump

Facilities

- 4 building checks
- Slowly starting to get park bathrooms ready
- Warranty issues with Town hall and CRC

Kersey Recreation Board Report

May 2021

Summer programs are quickly approaching; we have already started practices for our 11U and 12U Boys Baseball teams. Between the two teams we have 27 boys signed up to play; unfortunately, we did not have enough girls signed up to play softball, so the few I did have were sent to play with Greeley teams. I'm struggling to figure out why we are not getting girls to play softball; as we move forward next year, I'm going to try some different recruiting and incentivized things to try and get more girls participating.

We have wrapped up our T-Ball and Coach Pitch Registrations and will begin that program Monday May 24th. Due to all the craziness of the spring, I was unable to keep tabs throughout the registration process like I usually do, so I was extremely surprised at the deadline finding out we had almost 90 kids signed up for those two activities! To compare with more recent records, the highest total I had before this summer we 67 kids...so we have made some great strides in that program. The down side, I need more equipment to accommodate these numbers; so, this week I'll be purchasing what is needed in order to outfit each team properly. Like I said, practices for those teams start Monday the 24th with games being scheduled in Evans starting the week of June 7th.

The City of Greeley has confirmed our Swimming Lesson sessions for this summer; as of now all registrations are open and classes are slowly filling up. There will be five two-week sessions starting June 1st and ending early August, and I'm hoping we get a good turn out through the whole summer.

Here in the next few days, I'll be sending some updates on a few of our summer activities; at this time, we have movie nights planned for June 4th and July 23rd, along with a Family Swim Night on June 25th and Splash Day on July 16th. We might try to incorporate a few others activities throughout the summer, but my schedule is already filling fast.

This coming week the Kersey Day Committee will meet and confirm an actual schedule of events; at this time, there is a slight possibility we may bring back the lawn-mower races as some groups have shown interest in participating again. The committee is also focusing the Saturday activities to be more afternoon-evening oriented; many of the committee members have been involved in the event for several years and have talked about try to direct Kersey Days a little different in the future. Many of the activities and events of previous years have been a huge hit during the Kersey Days event, however, with limited interest in new volunteers and/or resources, it might be time to try something new. Also, with this year still being uncertain with some COVID regulations and information, the committee held off on making some decisions until further information was release. We are hoping to obtain enough sponsors to cover cost for a condensed event again this year, and will make sure more information is distributed in the next couple of weeks.

Usually by this time of year I have fall registrations up and running; my goal is to get information to parents before kids go to summer break. However, I was unable to meet that

goal this year. So, I'll be working extremely hard this coming week to set up fall registrations and get information out to the community as quickly as possible.

As always, if anyone has questions, comments or concerns, please see me directly!

Sincerely,

James Neill

Recreation Director - Town of Kersey

(o) 970.353.1681 (c) 970.373.8314 (e) jneill@kerseygov.com

MAY 2021 COMMUNITY CENTER/OLDER ADULTS BOARD REPORT

Community Center Happenings

I feel like I just wrote this report for April, I cannot believe how fast the year is going! I am happy to report that the community center had a handful of activities and rentals this month, so we are slowly getting back up there with that. The first weekend of the month on May 8th we hosted an animal clinic where town members could bring their dogs and cats to get their shots and also register the animals with the town. That was a successful event and we heard a lot of positive feedback from it. Also, that same day I was over at the Platte Valley FFA greenhouse doing a Mother's Day hanging basket event. For this people were able to come to the greenhouse and pick out 3-5 flowers, then personally arrange them in a hanging basket to take home. We also had a great turn out with this, I think I probably helped 10-15 people customize a hanging basket. This last week on May 14th we had Tana Johnston from The Rustic Cup rent out the facility for another craft night; this time they made planter boxes, and it was another good event for her. I think she had 21 people there, which is the most that we have ever had for one of our craft events! The rest of this month we only have two more events scheduled. On the 25th Miss Carrie's Creations has the room for a home décor class and then on the 28th we have the gals from Kountry Kolours here to make a 'home' sign with pallet boards.

Also, something fun that we have decided to start in the community again is the 'yard of the week' program. I am personally really excited for this because I think it will give the community members something fun to look forward to each week and they can show off their hard work a little bit. How we decided to do it this time is each week on Friday, starting the 21st, we will select 3 different yards and post them on our Town of Kersey Facebook page. From there it is in the communities hands to choose each yard of the week and in order to do that all they have to do is 'like' the picture of the yard that they think should win. The pictures will be up all weekend and on following Monday morning at 8:00am I will tally the votes to determine the winner that week. The winning yard will receive a sign in their yard for that week as well as a goodie bag filled with generous donations from some local businesses. Maria Maldonado and myself went around to a few of the local businesses in town and asked if they would be willing to give donations to hand out to the winning yard each week. From that we received feedback from Kersey Gathering Grounds and Kersey Pizza so far, but waiting to hear back from Kramer's Wedge as well. We are not opposed to adding more items in the bags, so if there are any

suggestions please send them my way! Like I mentioned before, I think this program will be really good for our community and we have already received many positive comments about it.

Older Adults Happenings

Currently meal deliveries are still happening for our older adults and continuing to hold steady at right around 25-30 meals that we deliver every Tuesday and Thursday. I wanted to thank you again for allowing us to start in person meals, we have mentioned it to the seniors already and they all are very excited to be back in the building with their friends on a weekly basis! We have decided to start on Tuesday June 8th because Tuesday June 1st the Weld County offices are still closed in observance of Memorial Day and I will be out of town on Thursday June 3rd.

We also have started moving and cleaning all of our senior items from the old senior center as we still had yet to do that.... There was a lot of stuff over there and it is in desperate need of some sorting, but we are slowly getting through it! Since we do still have some moving and cleaning to do that is also part of the reason we decided to push the start date back a week, since we have kind of turned our service club side of the community center into a storage area of sorts at the moment.

I think that is all I have for this month, but as always, if you have any questions I can help with please let me know!

Kaylee Guerin

Recreation Specialist



STAFFING:

Chief Gottschalk (KP841) – Full-time Administration/Field Training Officer/Patrol
Corporal Thienes (KP842) – Full-time Training Coordinator/Field Training Officer/Patrol
Officer Moore (KP844) – Full-time Field Training Officer/Patrol
Officer Bennett (KP847) - Full-time Patrol
Officer Dougherty (KP857) – Part-Time Patrol
Officer Hayes (KP858) – Part-Time Patrol
Officer Scofield (KP846) – Part-Time Patrol
Vacant- Part-Time Patrol
CSO Maldonado (KP843) – Full-time Code Enforcement/Animal Control Officer

Officer McLaughlan resigned effective May 21st, 2021 to take a new position with the State of Colorado.

Corporal Thienes has tendered his resignation effective June 3rd, 2021.

TRAINING:

All officers that required their annual SFST certification have completed the training.

<u>MONTHLY STATS:</u>	April	Year to Date
Traffic Accidents -	4	12
Arrest/Booking -	2	5
Calls for Service -	217	712
Citations -	52	241
Field Interviews -	36	117
Incidents -	24	79
Property -	34	92
Registrants -	1	2

**May
2021**

MONTHLY POLICE REPORT

Incident #	Description	Date
21KP00609	AOA – WCSO	04/02/2021
21KP00610	Traffic Accident	04/02/2021
21KP00628	Theft	04/03/2021
21KP00629	AOA – EPD	04/04/2021
21KP00632	Trespass	04/04/2021
21KP00633	Motor Vehicle Theft	04/04/2021
21KP00646	AOA – WCSO	04/05/2021
21KP00654	AOA – EPD	04/06/2021
21KP00656	Traffic Accident	04/06/2021
21KP00679	Traffic Accident	04/09/2021
21KP00686	Traffic Accident	04/10/2021
21KP00696	AOA – WCSO	04/12/2021
21KP00702	Theft from Motor Vehicle	04/13/2021
21KP00731	Identity Theft	04/16/2021
21KP00747	AOA – GCPD	04/18/2021
21KP00756	Found Property	04/21/2021
21KP00765	Violation of Protection Order	04/22/2021
21KP00771	AOA – WCSO	04/23/2021
21KP00784	Theft	04/25/2021
21KP00795	AOA – PVFD	04/27/2021
21KP00808	Lost Property	04/29/2021
21KP00809	Fraud	04/29/2021

**May
2021**

MONTHLY POLICE REPORT

21KP00817

Warrant Arrest

04/29/2021

21KP00819

Harassment

04/30/2021

Town of Kersey Council Communication

Meeting Date: 5/25/2021	Page 1 of 1	Item: Concrete Repair and Sidewalk Ordinance Discussion
Agenda No:	Presented by: Christian/Josh	
BACKGROUND: <p style="text-align: center;">Ordinance 2011 002 attached for review.</p>		
RECOMMENDED MOTION:		

ORDINANCE NO. 2011 002

AN ORDINANCE AMENDING THE KERSEY MUNICIPAL CODE BY THE REPEAL AND REENACTMENT OF SEC. 11-5 AND THE ADDITION OF SEC. 11-8 OF ARTICLE 1, CHAPTER 11, REGARDING SIDEWALK MODIFICATIONS

WHEREAS, the Board of Trustees believes that it is necessary to amend Section 5, Chapter 11, Article 1 of the Kersey Municipal Code regarding the repair and replacement or damage to sidewalks.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF KERSEY AS FOLLOWS,

Section 1. Article 1, Chapter 11, Section 11-5 is hereby repealed and reenacted as follows:

Sec. 11-5 Permit Required for Repair or Replacement. No property owner, occupant or other person shall repair, replace or modify any sidewalk located in the public right of way without first obtaining a permit for such construction. All sidewalk construction or modification shall comply with this article. Permits may be approved by the Town Administrator or the Board of Trustees.

(a) Sidewalks shall be repaired or replaced when they have become unsafe due to deterioration or movement of the earth or movement of the sidewalk so as to create a hazard to pedestrians. Sidewalk repair or replacement is the responsibility of the property owner upon whose property the sidewalk is located or whose property is adjacent to the sidewalk or right of way on which the sidewalk lies.

(b) Sidewalks shall be repaired or replaced only as follows:

(1) By repairing or replacing the sidewalk in a manner that puts the sidewalk in a condition as close as possible to the original sidewalk using similar materials, grade and size and taking into consideration adjacent and other neighborhood sidewalks and considering uniformity and safety.

(2) In accordance with the specifications set forth in the Kersey Land Use Code so long as the sidewalk is compatible with the style, material, colors and details of surrounding buildings. Sidewalks should not be constructed of asphalt.

(3) Sidewalk repair, replacement or construction shall be completed in a manner that provides for the safety of pedestrians and complies with the requirements of the Americans with Disabilities Act when applicable.

Section 2. Article 1, Chapter 11 is amended by the addition of Sec. 11-8:

Sec. 11-8 Town Responsibilities. The Town of Kersey will replace or repair curb and gutter and any sidewalk combined with the curb and gutter, commonly referred to as a rollover curb. Any person or entity that causes damage to any curb and gutter shall reimburse the town for such repair or replacement cost.

Section 3. Penalties. Any person, firm, corporation or other entity violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and each such person, firm, corporation or entity upon conviction of any violation of this ordinance shall be punished by a fine of not more than One Thousand Dollars (\$1000) or be imprisoned for not more than ninety (90) days, or both such fine and imprisonment for each offense. Each day that a violation of this ordinance exists or continues to exist shall constitute a separate violation. The penalty herein set forth, may be in addition to any administrative charge imposed.

Section 4. Severability. Should any one or more sections or provisions of this Ordinance or of the Code adopted by reference be judicially determined to be unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or the Codes adopted by reference. The intent being that the various sections and provisions are severable and that the general intent of the Ordinance shall remain enforceable.

Section 5. Effective Date. Except as otherwise specifically provided herein, the provisions enacted by this Ordinance shall become effective thirty (30) days after publication as provided by law.

PASSED, ADOPTED AND APPROVED THIS 14TH DAY OF JUNE, 2011.

TOWN OF KERSEY

ATTEST:

By: _____
MAYOR

TOWN CLERK